



Cruit Éireann Harp Ireland

Student and Volunteer Policy

POLICY STATEMENT

Cruit Éireann|Harp Ireland (CÉHI) believes that voluntary participation in our company is a valuable opportunity where a student or volunteer will learn about and experience the importance of our work. We appreciate the energy and enthusiasm new people bring to the environment.

NATURE OF ARRANGEMENT

This arrangement involves work on a voluntary basis; the work is not considered to be employment by Cruit Éireann|Harp Ireland.

PROCEDURE

Meeting before start date

Each student or volunteer will speak with a member of the CÉHI team before they begin. This is an opportunity to talk about the needs of the student/volunteer, and the nature of the support they will provide. In the case of student placements, commencement/cessation dates will be agreed.

Agreement of role

A description of the role of the student/volunteer will be developed to help CÉHI understand the expectations of the student/volunteer. This may also be used as a reference when giving support and supervision.

Garda vetting

Garda vetting is carried out by the service for all staff, students and volunteers. Students under 16 years of age are not subject to Garda vetting.

Reference

Two valid references from reputable sources are required for all students and volunteers.

Induction

Each student/volunteer will be provided with a mentor/colleague for the induction period, who will provide on-site support for them.

Meeting at end of placement

Each student/volunteer will have a closing meeting with a member of staff at the end of their placement. This provides an opportunity for both parties to give feedback.